# Application Journey Map.

There are various steps in the Planning Permit Application process. Town Planning & Co. are here to guide you through each step and keep you informed along the way.

# Site Inspection & Preliminary Review

An opportunity for our team to understand the site context, review preliminary plans and share feedback with the project team.

If sub-consultants are required, we'll brief them at this stage.

### Final Planning Review and Report Preparation

Upon receiving final plans and supporting information, Town Planning & Co. will write the Planning Report to accompany the application.

## Application Lodgement

3

Town Planning & Co. will lodge the application on your behalf and act as the permit applicant contact.

Typically, we will receive preliminary feedback in response to the application within 28 days.

# Watch our explainer video

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https://youtu.be/ im0o9ILBvkY

# 4

#### Project Milestone Initial Assessment and Feedback Phase

Our office will be in touch to discuss initial feedback received. If additional information is requested, we will aim to review and respond without delay.

#### Project Milestone Public Notice (Advertising) & Referral Phase

5

The typical planning application will require public notice for 14 days, and referrals to other departments or authorities. .

We will share instructions for your attention upon receipt.

#### Project Milestone Final Assessment Phase

6

After the conclusion of the notice period, we will share any feedback received (by interested parties) and act promptly to respond as appropriate.

We will continue to liaise with the assessing officer and let you know the likely decision and estimated timeframe.

#### Project Milestone Receipt and Review of Decision

We will share a copy of the decision upon receipt and discuss any conditions of note.

We invite you to share photographs throughout the construction phase of your exciting project.

You can find us on Instagram @townplanningco

## Decision Types

Typically, there are three decision types:

- 1. Planning Permit
- 2. Notice of Decision to Grant a Permit (NOD)
- 3. Refusal notice

These decisions can be subject to appeal at the Victorian Civil and Administrative Tribunal (VCAT).